

Midwest Healthcare Engineering

Presentation Proposal

Please complete all sections below. If your proposal is accepted, the following information will be used in promotional materials.

Session Title: _____

Primary Speaker:

Name:

Title:

Company:

Address:

City:

State:

Zip Code:

Phone:

Fax:

Email:

Intended Audience:

Learning Objectives:

“By the end of this session, attendees will know/understand/be able to...”

These objectives will be used for session promotion if selected.

- 1.
- 2.
- 3.

Session Description:

Describe session content (100 words maximum). This will be used for session promotion if selected.

What is new or unique about the information presented?

Instructional Method: (choose one)

- | | |
|---|--------------------------------------|
| <input type="checkbox"/> Lecture | <input type="checkbox"/> Role Play |
| <input type="checkbox"/> Small Group Exercise | <input type="checkbox"/> Case Study |
| <input type="checkbox"/> Panel Presentation | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Interactive Group Discussion | |

Audio Visual Needs:

- Overhead
- Flipchart
- LCD Projector (note: laptop & Internet connection are the responsibility of the speaker)
- Screen

Handouts will be distributed: (attach copy if available)

- yes no

Presentation will work as a panel discussion:

- yes no

Session size limitation:

Brief description of your background in the Healthcare Engineering field:

List panelists, if applicable:

Name:	City:	
Company:	State:	Zip Code:
Title:	Phone:	
Address:	Email:	

Name:	City:	
Company:	State:	Zip Code:
Title:	Phone:	
Address:	Email:	

Agreement

By submitting this proposal to speak at the Midwest Healthcare Engineering Conference, speakers listed on this proposal agree to:

- All costs associated with speaking, not limited to hotel, travel, parking and other expenses
- Present a session that achieves the learning outcome indicated in the proposal submitted
- Present only educational information, **avoiding all commercialism**
- Allow the session to be audio taped, video taped or audio/video streamed
- Submit a copy of handouts prior to the Conference if requested

If a panel discussion is proposed, a “Primary Speaker” must be appointed. All correspondence will be sent to that person and it is the responsibility of the “Primary Speaker” to distribute the information to the panelists.

Submit Proposal by: February 8, 2010

E-mail to: healthcare@conventionmanagers.com

Questions call: 317-713-1551